

# UTaipei 2023 Academic Year (First Semester) Registration Guidelines

**School Starts/Registration: September 11 (Mon.), 2023**

※ According to school regulations, students will be asked to withdraw from school if they do not complete registration and tuition payment within two weeks after the school starts without applying for leave and receiving school approval. To apply for “Late Registration,” please submit application to Registrar Division, Office of Academic Affairs, UTaipei by September 22 (Fri.), 2023.

※ New Undergraduate students must verify personal ID and Certificate of Graduation at registration. Student No. inquiry available for new students and transfer students starting from August 1 (Tue.), 2023, and new students admitted through Advanced Subjects Tests (AST) starting from August 22 (Tue.), 2023: [School Homepage/Useful Links/School Administration System](#).

**UTaipei Homepage:** <http://www.utaipei.edu.tw>

**Bo-Ai Campus:** (02)2311-3040

**School Administration System:** [http://my.utaipei.edu.tw/utaipei/index\\_sky.html](http://my.utaipei.edu.tw/utaipei/index_sky.html)

**Tia-Mu Campus:** (02)2871-8288

Item	Date/Target	Details	Administrative Unit/Extension Number
<b>Print Tuition Payment Invoice and Payment</b>	<p>1. Download and print the tuition payment invoice from the School Administration System, and complete payment by deadline.</p> <p><b>2. Stage 1: Tuition and Miscellaneous Fees</b></p> <p>(1) Period for Tuition Invoice Printing and Payment: September 1 (Fri.) to September 14 (Thu.), 2023.</p> <p>(2) Payment Options: Convenience Stores, Credit Cards, ATM, Taipei Fubon Bank Counters, pay.taipei.</p> <p>※ Extended invoice printing period for students applying for student loans: September 15 (Fri.) to September 25 (Mon.), 2023; payment options: ATM and Taipei Fubon Bank Counters only.</p> <p><b>3. Stage 2: Credit Fees</b></p> <p>(1) Period for Credit Fees Invoice and Payment: October 4 (Wed.) to October 18 (Wed.), 2023.</p> <p>(2) Payment Options: Convenience Stores, Credit Cards, ATM, Taipei Fubon Bank Counters, pay.taipei.</p>	<p>1. This semester’s payment stages include:</p> <p>(1) Stage 1 Payment: Undergraduate students pay tuition and fees, as well as collection charges; graduate students and doctoral students pay basic tuition and fees, and collection charges; extended study undergraduate students pay safety insurance.</p> <p>(2) Stage 2 Payment: Extended study undergraduate students (less than 9 credits), teacher education students, and graduate and doctoral students pay credit fees. Extended study undergraduate students (9+ credits) pay tuition and fees.</p> <p>2. Payment Options:</p> <p>(1) Convenience Stores.</p> <p>(2) Credit Cards.</p> <p>(3) ATM.</p> <p>(4) Taipei Fubon Bank Counters.</p> <p>(5) pay.taipei (Taipei City Government Smart Payment Platform).</p> <p>[Credit cards and smart payment options are not applicable to those with corrected or changed payment invoice amounts]</p> <p>Credit card payment webpage: <a href="https://www.27608818.com">https://www.27608818.com</a>.</p> <p>Codes of Different Programs: 8814602201.</p> <p>pay.taipei (Taipei City Government Smart Payment Platform): <a href="https://pay.taipei">https://pay.taipei</a>.</p> <p><b>3. Proof of Payment (Download and Print from same Page for Invoice)</b></p> <p>(1) Please download and print proof of payment after 3 working days for payments at bank counters or via ATM remittance.</p> <p>(2) Please download and print proof of payment 5 working days after the payment deadline for payments via credit cards or smart payments.</p> <p>(3) Please print and download proof of payment after at least 7 working days for payments at convenience stores due to different bookkeeping practices.</p> <p>(4) Taipei Fubon Bank Proof of Payment Inquiry: <a href="https://ebank.taipeifubon.com.tw/EGOV/index">https://ebank.taipeifubon.com.tw/EGOV/index</a> (Click “Tuition and Fees Proof of Payment” at Bottom-Right Corner of Page)</p>	<p><b>Bo-Ai Campus</b> Cashier, Office of General Affairs, Admin. Building 1F: 1333</p> <p>Health Promotion Center, Qinpu Building 1F: 4173</p> <p><b>Tian-Mu Campus</b> Cashier, Office of General Affairs, Admin. Building 1F: 7622, 7623</p> <p>Health Promotion Center, Admin. Building 1F: 1202</p>

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<b>Course Selection</b>	<table border="1"> <thead> <tr> <th data-bbox="359 299 443 341"></th> <th data-bbox="443 299 674 341">Stage</th> <th data-bbox="674 299 821 341">Start</th> <th data-bbox="821 299 968 341">End</th> </tr> </thead> <tbody> <tr> <td data-bbox="359 341 443 617" rowspan="6">One</td> <td data-bbox="443 341 674 617">Assignments of Weights on Courses (Only General Education Courses and Physical Education Courses)</td> <td data-bbox="674 341 821 617">June 1 (Thu.) 09:00</td> <td data-bbox="821 341 968 617">June 2 (Fri.) 17:00</td> </tr> <tr> <td data-bbox="443 617 674 691">Results of Assignments</td> <td colspan="2" data-bbox="674 617 968 691">Before June 5 (Mon.) 09:00</td> </tr> <tr> <td data-bbox="443 691 674 1041">Online Course Selection (Including readmitted students, transfer students from other departments) (Including General Education Courses)</td> <td data-bbox="674 691 821 1041">June 6 (Tue.) 19:00</td> <td data-bbox="821 691 968 1041">June 10 (Sat.) 17:00</td> </tr> <tr> <td data-bbox="443 1041 674 1359">Assignments of Weights on Courses for first-year students (Only General Education Courses and Physical Education Courses)</td> <td data-bbox="674 1041 821 1359">September 5 (Tue.) 09:00</td> <td data-bbox="821 1041 968 1359">September 6 (Wed.) 12:00</td> </tr> <tr> <td data-bbox="443 1359 674 1466">Results of Assignments for first-year students</td> <td colspan="2" data-bbox="674 1359 968 1466">September 6 (Wed.) 17:00</td> </tr> <tr> <td data-bbox="443 1466 674 1573">First-year students Online Course Selection</td> <td data-bbox="674 1466 821 1573">September 6 (Wed.) 19:00</td> <td data-bbox="821 1466 968 1573">September 7 (Thu.) 10:00</td> </tr> <tr> <td data-bbox="359 1573 443 1748" rowspan="2">Two</td> <td data-bbox="443 1573 674 1748">Online Course Add/Drop (Including first-year students and transfer students)</td> <td data-bbox="674 1573 821 1748">September 7 (Thu.) 10:00</td> <td data-bbox="821 1573 968 1748">September 17 (Sun.) 17:00</td> </tr> <tr> <td data-bbox="443 1748 674 1941">Manually Add/Drop Courses</td> <td data-bbox="674 1748 821 1843">September 15 (Fri.) 09:00</td> <td data-bbox="821 1748 968 1843">September 15 (Fri.) 17:00</td> </tr> <tr> <td data-bbox="443 1843 674 1941"></td> <td data-bbox="443 1843 674 1941"></td> <td data-bbox="674 1843 821 1941">September 18 (Mon.) 09:00</td> <td data-bbox="821 1843 968 1941">September 19 (Tue.) 17:00</td> </tr> <tr> <td data-bbox="443 1941 674 2033">Course Selection Confirmation (Online)</td> <td data-bbox="674 1941 821 2033">September 19 (Tue.) 09:00</td> <td data-bbox="821 1941 968 2033">September 21 (Thu.) 17:00</td> <td data-bbox="821 1941 968 2033"></td> </tr> <tr> <td data-bbox="443 2033 674 2125">Interschool Course Selection</td> <td data-bbox="674 2033 821 2125">September 11 (Mon.) 09:00</td> <td data-bbox="821 2033 968 2125">September 15 (Fri.) 17:00</td> <td data-bbox="821 2033 968 2125"></td> </tr> </tbody> </table>					Stage	Start	End	One	Assignments of Weights on Courses (Only General Education Courses and Physical Education Courses)	June 1 (Thu.) 09:00	June 2 (Fri.) 17:00	Results of Assignments	Before June 5 (Mon.) 09:00		Online Course Selection (Including readmitted students, transfer students from other departments) (Including General Education Courses)	June 6 (Tue.) 19:00	June 10 (Sat.) 17:00	Assignments of Weights on Courses for first-year students (Only General Education Courses and Physical Education Courses)	September 5 (Tue.) 09:00	September 6 (Wed.) 12:00	Results of Assignments for first-year students	September 6 (Wed.) 17:00		First-year students Online Course Selection	September 6 (Wed.) 19:00	September 7 (Thu.) 10:00	Two	Online Course Add/Drop (Including first-year students and transfer students)	September 7 (Thu.) 10:00	September 17 (Sun.) 17:00	Manually Add/Drop Courses	September 15 (Fri.) 09:00	September 15 (Fri.) 17:00			September 18 (Mon.) 09:00	September 19 (Tue.) 17:00	Course Selection Confirmation (Online)	September 19 (Tue.) 09:00	September 21 (Thu.) 17:00		Interschool Course Selection	September 11 (Mon.) 09:00	September 15 (Fri.) 17:00		<p>1. All students shall select courses online; only those who meet specific identify rules may select courses manually. Refer to: School Homepage/Administration/Office of Academic Affairs/Curriculum Division/Downloads/Student Related/"Manual Course Selection Form".</p> <p>2. Course Selection System Address: School Homepage/Useful Links/School Administration System; enter account and password, and click "Student Quick Login" during course selection period.</p> <p>3. Course Structure: Please refer to website of each department (institute) or contact each department (institute).</p> <p>4. Schedule Inquiry: School Homepage/Useful Links/School Administration System, or School Homepage/Students/Course Inquiry.</p> <p>5. Course Selection Requirements: School Homepage/Administration/Office of Academic Affairs/Curriculum Division/Course Selection Rules/Semester Course Election Rules.</p> <p>6. Course Selection System Tutorial Video: School Homepage/Administration/Office of Academic Affairs/Curriculum Division/ Menu/Course Selection Instructions.</p> <p>7. Graduate and doctoral students, extended study undergraduate students, and teacher education students admitted by the Center for Teacher Education and Career Development by recommendation and screening, shall pay credit fee within announced deadline.</p>	<p><b>Bo-Ai Campus</b> Curriculum Division, Registrar Division, Office of Academic Affairs, Admin. Building 1F: 1112、1122、1123</p> <p><b>Tian-Mu Campus</b> Curriculum Division, Registrar Division, Office of Academic Affairs, Admin. Building 1F: 7504、7515</p>
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<b>Certificate of Student Status Application</b>	<p>In accordance with Letter Tai (66) Gao No. 29901 issued by Ministry of Education on October 15, 1977, a copy of both the front and back of student ID card is recognized as Chinese Certificate of Student Status.</p>				<p>1. "Certificate of Student Status" may be applied through one of the following methods:</p> <p>(1) If the student needs the Certificate of Student Status stamped, please complete the application form (School Homepage/Administration/Office of Academic Affairs/Registrar Division/Downloads), and attach copies of both the front and back of the student ID card. Submit the form with Tuition and Fees Proof of Payment and Student ID Card to Office of Academic Affairs for stamping. <b>Free of charge.</b></p> <p>(2) Apply for "Certificate of Student Status" using vending machines on campus (Bo-Ai: Gong-Cheng Building 1F). <b>The fee is TWD 20/copy.</b> Submit to Registrar Division, Office of Academic Affairs, for stamping and immediate pickup.</p> <p><b>2. Payments made at convenient stores require 7 working days to be processed, and payments made by credit cards require working 5 days to be</b></p>																																											

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		<b>processed; therefore, if a student is in urgent need of a “Certificate of Student Status” before the payment can be processed, convenience store/credit card proof of payment is required for the application.</b>	
<b>Credit Exemption Application</b>	1. New Students, Transfer Students: September 4 (Mon.) to September 8 (Fri.), 2023, 9:00–11:30 and 14:00–16:30. 2. Foreign Students: Within one week from the day of registration.	1. Please go to School Homepage/Useful Links/School Administration System/Register/Login/Academic Affairs Information System Login/ <b>Credit Exemption Application</b> . 2. Complete required forms and attach required verification documents. 3. Upon approval by departments/institutes, Office of Academic Affairs will complete the credit exemption procedure. 4. Please safely keep all copies of documents.	
<b>New Student Dormitory Application</b>	1. Online application only. Late applications are not accepted. 2. Time: (1) New Undergraduate Students: August 10 (Thu.) 9:00 to August 15 (Tue.) 12:00, 2023. (2) AST New Undergraduate Students: August 15 (Tue.) 14:00 to August 22 (Tue.) 12:00, 2023. (3) New Graduate Students at Bo-Ai Campus: August 10 (Thu.) 9:00 to August 15 (Tue.) 12:00, 2023.	1. UTaipei Dormitory and Rental Services: <a href="https://utdormitory.utapei.edu.tw">https://utdormitory.utapei.edu.tw</a> ; or go to the Student section on School Homepage: <b>Dormitory and Rental Services</b> and read all related rules; read the public announcement on the webpage and log into School Administration System to submit application. 2. Bo-Ai Campus New Students: New undergraduate students, 2023 transfer students, first-year readmitted students, and new graduate students (with limited number of beds for graduate students, applications will be selected through a computer draw. Results are projected to be announced on August 18 (Fri.), 2023). 3. Tian-Mu Campus New Students: New undergraduate students, 2023 transfer students, first-year readmitted students. (Due to limited number of beds, dormitory application is currently not open to new graduate students).	<b>Bo-Ai Campus</b> Military Education and Student Safety Division, Admin. Building 3F: 1233  <b>Tian-Mu Campus</b> Division of Student Affairs at Tian-Mu Campus, Admin. Building 2F: 7911
<b>New Student Orientation (Undergrad)</b>	1. Time: September 5 (Tue.) and 6 (Wed.), 2023. 2. Target: New Undergraduate Students on both Campuses (Including Transfer Students). 3. Location: Report to Gymnasium on Tian-Mu Campus before 8:00 on September 5 (Tue.), 2023.	1. New Student Orientation starts at 9:00 on September 5 (Tue.), 2023 (New graduate and doctoral student orientation and new in-service program student seminar will be organized separately by respective departments and institutes). 2. Please be properly dressed; undershirts, tank tops, and slippers are prohibited. 3. Please wear masks, bring your own rain gear, reusable utensils, cups (no beverages in the venue). 4. New Student Orientation is a major assembly, and therefore, conduct score will be deducted by one point for unexcused absence according to school rules.	<b>Bo-Ai Campus</b> Student Assistance Division, Admin. Building 3F: 1235  <b>Tian-Mu Campus</b> Division of Student Affairs at Tian-Mu Campus, Admin. Building 2F: 7903
<b>Student Health Examination</b>	<b>Bo-Ai Campus</b> 1. Time: September 6 (Wed.), 2023, 13:00-16:00. 2. Target: New undergraduate students, new graduate and doctoral students, transfer students. 3. Location: Bo-Ai Campus – Gong-Cheng Building B1 Basketball Court. <b>Tian-Mu Campus</b> 1. Time: September 7 (Thu.), 2023, 13:00-16:00 2. Target: New undergraduate students, new graduate and doctoral students, transfer students. 3. Location: Tian-Mu Campus – Gymnasium.	1. Please wear a mask. Please pay for the health examination onsite (TWD 630). 2. Students of low-income families must provide a copy of the Low-Income Proof issued by the government for health examination fee exemption. 3. Students who are unavailable on the day of health examination must go to a designated health examination center, or visit Health Promotion Center, Office of Student Affairs, website to download “2023 Student Health Examination Card” and visit other hospitals. The form must be submitted via registered letter or in person to Health Promotion Center by October 11 (Wed.), 2023. 4. Please dress casually, and avoid tops or dresses with buttons or metal accessories.	<b>Bo-Ai Campus</b> Health Promotion Center, Qinpu Building 1F: 4173  <b>Tian-Mu Campus</b> Health Promotion Center, Admin. Building 1F: 1201
<b>Tuition and Miscellaneous Fee Exemption Application</b>	1. Time: August 1 (Tue.) to September 8 (Fri.), 2023. 2. <b>Applications after September 1 (Fri.), 2023 are not applicable to payment options of credit cards or smart payment platform.</b> 3. Target: Undergraduate, graduate, in-service programs, doctoral students (Excluding extended study students).	1. Applicants meeting the criteria must submit online applications via School Administration System (Method: Application/Student Affairs Information Application/Tuition and Miscellaneous Fee Exemption Application Procedure/Tuition and Miscellaneous Fee Exemption Application). 2. After completing online application, submit the affidavit and all original copies of identification documents by the deadline. Please refer to the Tuition and Miscellaneous Fee Exemption page for the list of required documents. 3. Application Guidelines: School Homepage/Office of Student Affairs/Student Assistance Division/Tuition and Miscellaneous Fee Exemption; or call for inquiry.	<b>Bo-Ai Campus</b> Student Assistance Division, Admin. Building 3F: 1212  <b>Tian-Mu Campus</b> Division of Student Affairs at Tian-Mu Campus, Admin. Building 2F: 7913

Item	Date/Target	Details	Administrative Unit/Extension Number
		※ Student loan applicants must complete Tuition and Miscellaneous Fee Exemption Application first.	
<b>Scholarship and Bursary Application</b>	1. School Scholarship and Bursary: September 7 (Thu.) to September 14 (Thu.), 2023. 2. MOE Education Property Foundation and other External Financial Aids: Refer to campus webpages for time and more details.	Refer to campus webpages for time and more details of other internal and external scholarships and bursaries: <b>Bo-Ai Campus:</b> [Scholarship and Bursary Section] on webpage of Student Assistance Division, Office of Student Affairs. <b>Tian-Mu Campus:</b> Extracurricular Activities webpage/Division of Student Affairs at Tian-Mu Campus.	<b>Bo-Ai Campus</b> Student Assistance Division, Admin. Building 3F: 1212  <b>Tian-Mu Campus</b> Division of Student Affairs at Tian-Mu Campus, Admin. Building 2F: 7925
<b>Student Loan Application</b>	1. Application on School Administration System, Bank Identification Verification, Submission of Application Documents Time: September 1 (Fri.) to September 25 (Mon.), 2023. 2. Print Payment Invoice Time: September 1 (Fri.) to September 25 (Mon.), 2023. 3. After September 26 (Tue.), 2023, please go to Cashier, Office of General Affairs to print the invoice (Bo-Ai Campus Ms. Lu, extension 1333; Tian-Mu Campus, Ms. Chou, extension 7622).	1. Application Procedure: (1) Apply on School Administration System and print payment invoice (including payment invoice for fees not applicable to student loan); students eligible for fee exemption must complete Tuition and Miscellaneous Fee Exemption Application before applying for student loan. (2) Visit Taipei Fubon Bank “Student Loan” section <a href="https://school.taipeifubon.com.tw/">https://school.taipeifubon.com.tw/</a> to complete applicant information; print “Student Loan Application/Appropriation Notice,” which consists of three copies, and complete confirmation of personal information by September 25 (Mon.), 2023. (3) Submit the following documents by September 25 (Mon.), 2023, to complete internal review of documents (submission of documents also required for online application of student loan): i. Taipei Fubon Bank Student Loan Appropriation Notice ii. Copy One of Tuition and Miscellaneous Fee Payment Invoice iii. Payment receipt for fees not applicable to student loan (Copy Two of Tuition and Miscellaneous Fee Payment Invoice) or remittance details. iv. Students applying for loans for additional items must also submit copy of the cover of personal postal passbook for the purpose of appropriation of fund. <b>v. Submit the hardcopies of the above 4 documents to Office of Student Affairs to complete the application of student loan.</b> 2. Application Guidelines: School Homepage/Office of Student Affairs/Student Assistance Division/Student Loan; or call for inquiry.	
<b>Student Group Insurance</b>	1. Student Group Insurance payment is included in the registration fee payment procedures. 2. Refer to Office of General Affairs’ payment instruction for instructions on printing of invoice, payment methods, and payment deadline.	1. Current students are the insured and shall complete payment for student group insurance before the payment deadline of registration fee. 2. Deferred students can still purchase student group insurance during time of deferral according to the regulations. Please complete payment for student group insurance before the payment deadline of registration fee. Deferred students who do not participate in student group insurance shall complete the application and submit affidavit before the semester starts. 3. Insurance related website: School homepage/Administration/Office of Student Affairs/Health Promotion Center.	<b>Bo-Ai Campus</b> Health Promotion Center, Qinpu Building 1F: 4173  <b>Tian-Mu Campus</b> Division of Student Affairs at Tian-Mu Campus. Admin. Building 1F: 1202
<b>Overseas Chinese Student Universal Health Insurance Fee</b>	Target: Overseas Chinese students who have lived in Taiwan for at least six months and have no insured person to enrol through.	1. For overseas Chinese and foreign students who are eligible and must enroll through UTaipei, six months of UHI fee will be collected in the registration form. 2. For issues relating to UHI of overseas Chinese and foreign students, please visit UTaipei Health Promotion Center Health Insurance for Foreign Students section: <a href="https://health.utaipei.edu.tw/p/412-1036-4089.php?Lang=zh-tw">https://health.utaipei.edu.tw/p/412-1036-4089.php?Lang=zh-tw</a>	<b>Bo-Ai Campus</b> Health Promotion Center, Qinpu Building 1F: 4172  <b>Tian-Mu Campus</b> Division of Student Affairs at Tian-Mu Campus. Admin. Building 1F: 1202

Item	Date/Target	Details	Administrative Unit/Extension Number
<b>Foreign Student Health Insurance</b>	Target: Students who are not R.O.C. nationals.	<p>1. Non-R.O.C. national and Mainland Chinese students: Central Epidemic Command Center's (CECC) adjustment of eligibility criteria, requiring Non-R.O.C. nationals not enrolled in the NHI program should pay their medical expenses during their isolation period if they are diagnosed with COVID-19 in Taiwan, which will take effect on January 1, 2023. Non-R.O.C. national and Mainland Chinese students arriving in Taiwan must purchase own insurance policy effective at least six months from the day of arrival (submit proof of purchase); if you are not insured, please go to Health Promotion Center upon arrival in Taiwan to enroll in Health and Medical Insurance for International Students. (Note that group insurance is not available if the group is less than five people, and the students will be required to purchase personal health and medical insurance)</p> <p>2. Overseas Chinese students and students from Hong Kong and Macau: Central Epidemic Command Center's (CECC) adjustment of eligibility criteria, requiring Non-R.O.C. nationals not enrolled in the NHI program should pay their medical expenses during their isolation period if they are diagnosed with COVID-19 in Taiwan, which will take effect on January 1, 2023. Overseas Chinese students and students from Hong Kong and Macau arriving in Taiwan must purchase own insurance policy effective at least six months from the day of arrival (submit proof of purchase); if you are not insured, please go to Health Promotion Center upon arrival in Taiwan to enroll in Health and Medical Insurance for International Students (Note that group insurance is not available if the group is less than five people, and the students will be required to purchase personal health and medical insurance). For overseas Chinese students studying in Taiwan for the first time, please enroll in Health and Medical Insurance for Overseas Chinese Students.</p>	
<b>Teacher Education Program Credit (Including Advanced Placement Course) Exemption Application</b>	<p>1. Target:</p> <p>(1) Students attending the Teacher Education Program admitted to UTaipei through recommendation or screening tests.</p> <p>(2) Students, who have obtained Teacher Education Program qualification in other schools, admitted to UTaipei through transfer entrance exam, and admitted to UTaipei's Teacher Education Program through recommendation or screening tests.</p> <p>(3) Students admitted to UTaipei through (transfer) entrance exam and have obtained Teacher Education Program qualification in other schools, who have been approved by the original school and UTaipei to continue to complete Teacher Education Program at UTaipei, while taking up the quota of teacher education students of the original school, due to alteration of student status.</p> <p>2. Time: Same as Office of Academic Affairs</p>	<p>1. Please go to School Homepage/Useful Links/School Administration System/Teacher Education Program Credit Exemption Application.</p> <p>2. Please complete related information and attach related verification documents.</p> <p>3. Students applying for teacher education program credit exemption using credits obtained from other schools must first complete the Office of Academic Affairs' credit exemption application before applying for teacher education program credit exemption.</p> <p>※ We are improving the Teacher Education Program Credit Exemption Application System and application process. Please notice the latest announcement of the website before you apply.</p>	<p><b>Bo-Ai Campus</b> Teacher Education Programs Division, Center for Teacher Education and Career Development, Gong-Cheng Building 3F: 8332 - 8321</p> <p><b>Tian-Mu Campus</b> Teacher Education Programs Division, Science and Info Building 4F: 3703</p>
<b>Print Teacher Education Program Credit Fee Invoice and Course Selection Fee Payment</b>	<p>1. Target:</p> <p>(1) Teacher education students who have passed the screening tests of UTaipei Center for Teacher Education and Career Development.</p> <p>(2) Teacher education graduate students who have been selected by teacher education departments. (State financed students and graduate teacher education students recommended by teacher education programs do not have to pay)</p> <p>2. Printing Invoice and Payment: Same as Office of General Affairs.</p> <p>3. Payment Options: Convenience Stores, Credit Cards, ATM, Taipei Fubon Bank Counters, pay.taipei.</p>	<p>1. State financed students do not have to print payment invoice (including Tuition and Miscellaneous Fee Payment Invoice).</p> <p>2. Students who apply to forfeit Teacher Education Program qualification (teacher education students) must complete the application during the course add/drop period according to UTaipei rules. Students who fail to meet the deadline will not be refunded.</p> <p>3. Teacher education students who intend to apply for student loan must calculate Teacher Education Program elective course credits and confirm by Stage 1 Course Selection; avoid adding/dropping courses during Stage 2 Course Selection, so that the difference between the amount of student loan and credit fees will not be too significant.</p>	<p><b>Bo-Ai Campus</b> Comprehensive Planning Division (State Financed Student), Gong-Cheng Building 3F: 8352; Teacher Education Programs Division: 8332 - 8321</p> <p><b>Tian-Mu Campus</b> Teacher Education Programs Division, Science and Info Building 4F: 3703</p>

※ Registration Guidelines: <https://reg.utaipei.edu.tw/p/412-1031-2077.php?Lang=zh-tw> (If there is any change to the above information, the latest announcement shall prevail.)