

University of Taipei Regulations for Undergraduates'

Academic Grade Ranking and Incentives for Excellence

Approved in the 2nd Academic Affairs Meeting in 2013 Academic Year on November
12, 2013.

Approved in the 5th Academic Affairs Meeting in 2013 Academic Year on May 27,
2014.

1. The following guidelines have been established by University of Taipei (hereinafter referred to as "the University") to facilitate grade ranking for undergraduates and provide incentives for excellence.
2. Grade ranking for undergraduates is composed of semester grade ranking and consecutive semester ranking. Both rankings shall be determined ten days after the deadline for grade submission.
 - (1) Semester grade ranking: rank all the students in the same class (department) according to average grades in the semester. Students who takes less than nine credits or extend the term of study and intercollegiate, audit, and exchange students shall not be included for ranking.
 - (2) Consecutive semester ranking: rank all the students in the same class (department) according to average grades in consecutive semesters. Students who extend the term of study shall be ranked with the seniors.
3. After the Office of Academic Affairs have determined the rankings and submit to departments and other offices for reference, the rankings shall not be changed.
4. Existing students who has been ranked top 3 in their classes/departments shall be awarded the following awards:
 - (1) The student taking first place shall be awarded a gift card worth NT\$500 and a certificate of merit.
 - (2) The student taking second place shall be awarded a certificate of merit.
 - (3) The student taking third place shall be awarded a certificate of merit.Students with the same average grades shall be ranked and awarded the same awards.
5. Students pursuant to the 4th article shall not be awarded awards if they

have met any of the following:

- (1) Graduating in the next semester.
 - (2) Suspending or withdrawing from studies in the next semester.
 - (3) Failing in any course in the semester.
6. The Registrar Division under the Office of Academic Affairs shall determine the semester grade rankings and submit a list of excellent students for the President's approval.
 7. The awards stipulated in Article 4 shall be handled as follows:
 - (1) Colleges shall confer the certificates of merit in a public gathering.
 - (2) Accredited students shall receive the gift cards in person in the Registrar semester under the Office of Academic Affairs.
 8. All the matters not specified in the Regulations shall be handled in accordance with other relevant regulations stipulated by the University.
 9. The Regulations have been approved by an Academic Affairs Meeting and implemented after being promulgated by the President of the University.