

University of Taipei

Chinese

English

**Application Form for Reissue of Certificate of Degree**

Application Date : (YYYY/MM/DD)

|  |   |                          |  |  |    |  |
|--|---|--------------------------|--|--|----|--|
| <b>Applicant</b>                         | Chinese Name  |                          | English Name<br>(No need if applying a Chinese Document) | Eg. Wu , Yun -Yun<br>(Capitalization and punctuation shall be exactly the same with those in the passport) |    |  |
|  | Student Number  |                          | Birthday<br>(C.E.for English documents)                  | Eg. 1972,MAY 21  |    |  |
|  | Dept./Inst.   |                          | Graduation Date  | YYYY   | MM |  |
|  | Current Affiliation   |                          |  |  |    |  |
|  | Address   | □□□□□                    |  |  |    |  |
|  | Tel.  | Tel. : (    )            |  | Mobile Phone :   |    |  |
| <b>ID Card</b>                           | Front Copy of ID Card   |                          |  | Back Copy of ID Card   |    |  |
|  | Reasons for reissue<br><input type="checkbox"/> Lost<br><input type="checkbox"/> Stained<br><input type="checkbox"/> Others _____ |                          |  | NT\$ 100 / per copy<br><input type="checkbox"/> Fees paid  |    |  |
| <b>Staff in Charge (Reg. Div.)</b>       |   | <b>Head of Reg. Div.</b> |  | <b>Dean of Academic Affairs</b>  |    |  |
| Note : The reissue takes 5 working days. |   |                          |  |  |    |  |